

# **City of Forada**

## **Meeting Minutes**

October 11, 2021

**Call to order:** Mayor, David Reller, called to order the regular meeting of the City of Forada at 7:00 pm at City Hall.

**Roll call:** The following persons were present: Jo Kluver, David Reller, Mitch Critz, Scott Erickson, and Bob Verkinderen.

**Approval of minutes:**

Motion to approve September 13, 2021 meeting minutes made by Bob, 2<sup>nd</sup> by Mitch. All in favor.

Motion to approve September 13, 2021 – 2022 Tax Levy Budget meeting minutes made by Mitch, 2<sup>nd</sup> by Scott. All in favor.

**Open floor:** Joe Steinhagen and Gary Kluver were present to request Scott, council member, to use a brush mower on sections of the city/railroad ditch along Kluver Addn Rd to mulch up leaf piles and branches. Once this is done Joe and Gary will mow that area to keep it maintained. Scott stated he could mulch that area. Bob Verkinderen stated Ordinance #60 covers lawn maintenance for future reference when dealing with complaints.

**Reports Of:**

**Fire Department:** Stephen, Fire Chief Unit #8 is scheduled to go in and get the tank sealed. Stephen informed there will be a new truck committee which will pursue overseeing the FEMA grant and seek 3 bids. He's already been contacted by numerous companies who build fire trucks so the word is out about the FEMA grant. Replacement of the tanker truck is still in the works.

Motion to pay bills as submitted made by Scott, 2<sup>nd</sup> by Bob. All in favor.

**First Responders:** Donation of \$1,250 was received for both the fire department and 1<sup>st</sup> Responders. Jo stated she has already deposited the donations accordingly.

Motion to pay bills as submitted made by Bob, 2<sup>nd</sup> by Scott. All in favor.

**Clerk's Report:** Jo gave overview of submitted bills for the city and the financial reports as submitted to council. A new city laptop or the updated QuickBooks has not been purchased yet. Jo and David will work on acquiring these and Jo will get QuickBooks converted to newest version.

Motion to pay bills as submitted made by Bob, 2<sup>nd</sup> by Mitch. All in favor.

**Sewer Report:** Jo reviewed past due sewer accounts and also sent second notification on October invoice stating if not paid in full, past due balance will be submitted to council to be reviewed and approved via resolution for special assessment on their 2022 property taxes. Council was concerned the campground was still in use but per license, is to close by 9/30/21 and being billed winter rates by ALASD beginning September 1<sup>st</sup>. Jo will reach out to ALASD and request Sunset Beach Campground's contract. Council unanimously agreed Lorraine, owner, will need to be notified of the issue of campground still in use and will be billed an adjusted sewer invoice for the months of September and October for summer rates. Jo will send a letter/email to Lorraine and also a sewer invoice for corrective billing.

Motion to pay bills as submitted made by Bob, 2<sup>nd</sup> by Scott. All in favor.

**Old Business:**

- 1) David called Wideth Smith & Nolting to inform them we were no longer pursuing the DNR SPRA grant for 2022. David submitted WSN's bill for services they had completed on the grant. During the grant process it was realized that Sunset Access Rd SE is owned by the DNR. This road, at the expense of the city, was repaved not that long ago and council discussed the possibility to get recouped for the cost of repairing/repaving the road. Jo

stated to call the DNR office in Fergus Falls and talk to someone in the Parks and Trails branch as this branch oversees the public water accesses. Jo will look up the contact information and share it with Bob Verkinderen who will look into this further.

- 2) Council discussed the joint **Resolution #09-21** that Scott Erickson and Steve Archbold, Zoning Board, presented to Hudson Township at their Board meeting in September. Scott shared the resolution pertains to a 1 mile "zone" around city limits of Forada - not permitting industrial usage of properties within the "zone." Hudson was concerned if the 3 parties do not agree how will the issue be resolved. If one of the three parties no longer wants the resolution in place, there is a 30 day termination written within the resolution upon written notice given to each of the other parties. Motion made by Jo to approve **Resolution #09-21** as read, 2<sup>nd</sup> by Bob. All in favor. Resolution was signed and Scott will bring to Hudson Township Board meeting on October 14th.
- 3) David reported there was \$29 worth of disposable items during Community Cleanup day.

**New Business:**

- 1) A CD for 1<sup>st</sup> Responders was up for renewal. Jo motioned to roll it over as interest rates are low at all banks, 2<sup>nd</sup> by Mitch. All in favor.

**Adjournment:**

Motioned to adjourn meeting made by Bob, 2<sup>nd</sup> by Scott. All in favor.

David Reller adjourned the meeting at 8:03 p.m.

Minutes submitted by:

  
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City Clerk/Treasurer

  
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Mayor