

City of Forada Meeting Minutes

August 9, 2021

Call to order: Mayor, David Reller, called to order the regular meeting of the City of Forada at 7:00 pm at City Hall.

Roll call: The following persons were present: Jo Kluver, David Reller, Mitch Critz, Scott Erickson, and Bob Verkinderen.

Approval of minutes: Motion to approve July 12th meeting minutes made by Mitch, 2nd by Bob. All in favor.

Open floor: Carlton & Kathy Warner, residents of Forada, introduced themselves to the council.

Reports Of:

Fire Department: Stephen, Fire Chief, informed council there was a pumper/tanker truck that came up for purchasing but had mechanical issues, so truck committee passed. Forada Days parade went well but there were comments that kids missed the sirens from the trucks. PERA will be discussed at the special budget meeting. Stephen stated he will get the city office door painted. Fire Hall doors are being painted.

Motion to pay bills as submitted made by Bob, 2nd by Mitch. All in favor.

First Responders: First Responder Pancake Feed went very well as they served 525 adults and 48 children. Overall, a great turnout.

Motion to pay bills as submitted made by Scott, 2nd by Bob. All in favor.

Clerk's Report: Jo gave overview of submitted bills for the city. A building permit was issued to Chris Pearson and address given to him by the county for a residential building. Discussion held on this building permit regarding sewer and if variance should be needed to stay consistent. The building site access is off the county road with drive access via RR crossing. Chris would have to request permit from ALASD and then ALASD would recommend, due to distance from sewer access line, to have private sewer/mound system. City then follows ALASD recommendations. Bob brought up the Comprehensive Plan and working with ALASD on being creative, what is the difference between this new residential construction and Todd Chan's, which required a variance. Bob just wants to make sure the city is consistent with these types of sewers. Scott stated that when the building permit was issued, he made sure Mr. Pearson was aware the permit was good for 1 year only. Scott wasn't sure the construction would take place in that time frame.

Jo went over the financial reports as submitted to council. Motion to pay bills as submitted made by Scott, 2nd by Bob. All in favor.

Sewer Report: Jo reported there are 2 new residents and Sportsmens Bar & Grill has closed. Jo notified ALASD of the closure and ALASD sewer charge has been updated.

Motion to pay bills as submitted made by Bob, 2nd by Mitch. All in favor.

Old Business:

- 1) David updated the council on the DNR SPRA grant. WSN did a car count and found there is 25% less traffic on Forada Beach Rd SE from public access going South. Majority of traffic is from County Road 4 to public access. Scott hasn't received quotes for project yet. David stated WSN recommends splitting the quotes into 2 separate quotes: Sunset Access Rd & Forada Beach Rd SE from Co. Rd 4 to public access as 1 quote, Forada Beach Rd SE from access to end of the road going South. Council discussed this split but decided to have grant written as 1 complete project at 100% not 60% and one completed quote. David will inform WSN of council's decision and that engineering services, if awarded the project, will not be needed.

- 2) American Rescue Plan Allocation (ARPA) has paid out ½ of the funds to the city. The other ½ will be paid next year. Jo reported the funds are federal/state dollars and have very strict stipulations on what can be used for. Jo requested the council to research the ARPA through the League of MN Cities website.
- 3) Jo ordered a new board for Steven Hlinsky's memorial bench due to a misspelling on the original bench.
- 4) Council had reviewed city attorney's feedback regarding questions on annexation of properties in Hudson Township. After discussion, council decided annexation is not a reality. Scott brought up he talked with Steve Archibold, zoning committee member, and Steve recommended a joint resolution between Hudson Township and City of Forada, stating a 1-mile buffer zone around Forada city limits. The buffer zone would not allow commercial/gravel pit business. Council discussed this would be a better option than the annexation and Hudson Township maybe more willing to agree to this resolution. Scott will meet with the zoning committee and write up a recommendation to present to city council and Hudson Township. Scott also stated a true zoning ordinance should be developed as well. It was also noted that the zoning committee had a vacant seat. Jo nominated Bob Verkinderen to be appointed to fill the vacant seat. Mitch motioned this appointment, Jo 2nd. All were in favor. Bob Verkinderen will hold a seat on the zoning committee.
- 5) Sarah Eblen reported Forada Days was about a 50% turnout from previous years but there were many other festivals going on the same weekend. The Lions had great food, lots of fun activities for the kids, and the dance had a good turnout as well. Sarah stated that her term is done but Craig McMillan has shown an interest in being the President of Forada Days but nothing more. She has no other persons that are interested in taking it over.

New Business:

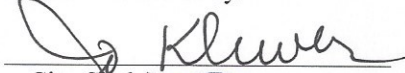
- 1) Jo reported there will be a workers compensation insurance audit and will be an in-person meeting.
- 2) Annual Special Budget Meeting has been scheduled for Monday, September 13, 2021, at 6:00 p.m. at City Hall. Jo will post a notice on both the public board and webpage.
- 3) City reviewed street repair quotes: Mark Lee \$10,340.00 Riley Brother's Const. \$9,920.00. Jo motioned to approve Riley Brother's Construction, 2nd by Scott. All in favor.
- 4) Jo reported the city received 1st ½ of the government state funding DOT Small Cities Assistance which can only be used for road maintenance – repairs or new construction. Jo noted, this is not always a guaranteed funding and varies from year to year.
- 5) Resolution #07-21 Adopting Douglas County Emergency Operations Plan was reviewed. Motion to adopt Resolution #07-21 made by Bob, 2nd by Mitch. All in favor.
- 6) David submitted a letter received from Joe Steinhagen. Council agreed this is a neighbor-to-neighbor issue and not city business. Council discussed that a resident was dumping her leaves, branches, etc. on property across the street from her residence and it is not her property to do so. Scott stated he will mow that strip of land and it is RR and City right of way property.

Adjournment:

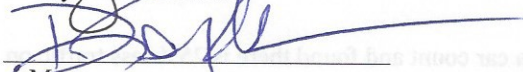
Motioned to adjourn meeting made by Mitch, 2nd by Bob. All in favor.

David Reller adjourned the meeting at 8:30 p.m.

Minutes submitted by:



City Clerk/Treasurer



Mayor