

# **City of Forada**

## **Meeting Minutes**

July 12, 2021

**Call to order:** Mayor, David Reller, called to order the regular meeting of the City of Forada at 7:00 pm at City Hall.

**Roll call:** The following persons were present: Jo Kluver, David Reller, Mitch Critz, Scott Erickson, and Bob Verkinderen.

**Approval of minutes:** Motion to approve June 7<sup>th</sup> meeting minutes made by Scott, 2<sup>nd</sup> by Mitch. All in favor.

**Open floor:** No items.

### **Reports Of:**

**Fire Department:** Stephen, Fire Chief, informed council there is no update from the pumper tanker truck committee. MBFTE paid the submitted grants for the ATCC Fire Fighter I & II Trainings and the EMR Initial training. Good news on FEMA grant as we made it to the next step. This usually means a good chance on being awarded the grant but not a guarantee. Pork Chop Feed is Friday, July 16<sup>th</sup> and serving from 5-8 p.m. Stephen ordered a new commercial entry door for the fire hall. Scott informed Stephen the West security light needs fixing on the fire hall. Stephen said they'd get that repaired.

Motion to pay bills as submitted made by Bob, 2<sup>nd</sup> by Scott. All in favor.

**First Responders:** First Responder Pancake Feed is on Sunday, August 8<sup>th</sup> and serving from 8 a.m. – 12 p.m.  
No bills submitted.

**Clerk's Report:** Jo informed council on HRA will be having low-income assistance for home improvements for those that qualify. More information should be received from HRA in late August or early fall. The agenda for the County Advisory Board received from Land and Resource Management was reviewed. Jo and David will get together at some point to purchase a new laptop. Once that is purchased, Jo will update the QuickBooks. Jo is having Stephen take the city hall office door in to have repainted when the fire department door gets painted.

Jo went over the financial reports as submitted to council. Motion to pay bills as submitted made by Mitch, 2<sup>nd</sup> by Bob. All in favor.

**Sewer Report:** Jo reported Zion Bank was paid in mid-June for the interest due on the 2020 Sewer Bond. There was an error by Zion Bank and the December 2020 payment was also auto paid. Hometown Bank notified Jo, who immediately stopped the payment, contacted Zion Bank, and the issue was resolved. Principal payment on the 2020 Sewer Bond will be due mid-December.

Motion to pay bills as submitted made by Mitch, 2<sup>nd</sup> by Bob. All in favor.

### **Old Business:**

- 1) Riley Brother's will be meeting with Scott at 7 a.m. tomorrow, Tuesday, to drive around and check out needed road repairs.
- 2) Council reviewed Widseth Smith and Nolting's (WSN) quote to write the grant for the DNR SPRA road grant which is available again for 2022 and closes in November. Quote is \$2,300. Motion to hire WSN to write the grant made by Mitch, 2<sup>nd</sup> by Scott. All in Favor. David will be the contact person to work with WSN.
- 3) Resolution # 06-21 American Rescue Plan (ARP)/Coronavirus Local Fiscal Year Recovery Fund federal dollars was read and reviewed. Motion to approve Resolution #06-21 made by Bob, 2<sup>nd</sup> Scott. All in Favor. Jo has submitted the online application for the ARPA funds.

- 4) The memorial bench has been assembled, however, there was a typo and new board will be ordered to replace. Public posting board has not yet been hung, there was not a hanging kit that came with it. Jo will try and order a hanging kit.
- 5) Jo was waiting to hear back from city attorney regarding council questions on annexation. Bob had questions regarding the annexation. Would 80 acres be used by Forada and does the city need to show a "use" for it when annexing? Council had discussion. Jo stated there was a proposed plan on annexed properties already developed about 2 or 3 years ago by the Zoning Board.

**New Business:**

- 1) Sarah Eblen presented to the council information on Forada Days, August 6-8<sup>th</sup>, and road closure request to the county has been submitted. Activities included this year are: Lions feed and drawings, ax throwing, parade, pedal pull, petting zoo, and this year is Forada Days 20<sup>th</sup> Anniversary. Muddy Boot is having the street dance on Saturday night. Should be a great turnout. Jo will request picnic tables from the county.
- 2) Jo reported the June 2021 Tax Settlement has been received and processed.
- 3) Discussion was held on Niesen's park model and Ordinance 62A. Bob considers it a permanent structure as it's connected to water, internet, and will be connecting to sewer. Scott informed council he already talked with Niesen's regarding the need for a permit. Tom will stop and issue the permit which will cost \$50.
- 4) A letter was received from Ed Piekarski regarding a dead tree on city property. Carr's Tree Service has already taken the tree down, ground the stump, and black dirt dumped. Council thanked Scott for taking care of it.
- 5) Work compensation insurance has been processed and paid prior to the meeting. Invoice was not received until day after last meeting and was paid right away to make sure payment was received by due date.

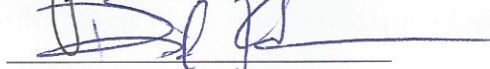
**Adjournment:**

Motioned to adjourn meeting made by Scott, 2<sup>nd</sup> by Bob. All in favor.

David Reller adjourned the meeting at 8:29 p.m.

Minutes submitted by:

  
City Clerk/Treasurer

  
Mayor