

City of Forada

Meeting Minutes

March 8, 2021

I. Call to order:

Mayor, David Reller, called to order the regular meeting of the City of Forada at 7:00 pm at City Hall.

II. Roll call:

Jo Kluver conducted a roll call. The following persons were present: Jo Kluver, David Reller, Bob Verkinderen, Mitch Critz, Scott Erickson

III. Approval of minutes:

Minutes of the February 8th regular council meeting were approved as read. Motion by Bob, 2nd Scott
4 in Favor Abstain: Mitch

Minutes of the February 22nd special meeting/public hearing were approved with a typo error being corrected.
Motion by Bob, 2nd by Scott 4 in Favor Abstain: Mitch

IV. Open floor: None

V. Open issues:

- a) Jo filed the PERA annual report for the fire department. PERA for clerk is 7% or 8%. Jo still needs to contact PERA directly for further information.
- b) Fire department opened new money market and Jo transferred \$55,000.00 from fire department checking on 3/2/21. Money market interest rate is 0.4%.

VI. New Business:

- a) Sealed bids for street maintenance were opened. Runge's was the only bid submitted and bid read aloud. Quote breakdown was same as current contract pricing. Motion to approve bid made by Jo, 2nd by Scott. All in Favor.
- b) Sealed bids for lawn maintenance were opened: Tanner Klimek \$174.00 for city and fire hall. Lawn Boys \$169.00 for city and fire hall. Discussion was held on Council's past bid awarding of always taking lowest bid or not. Council, in past has not always taken the lowest bid but Klimek's were awarded the contract previously for being \$1.00 lower than another bidder. Motion made by Scott to award bid to Tanner Klimek. 2nd by Mitch
Vote taken to award Tanner Klimek lawn maintenance bid:
In Favor: Scott, Mitch, Jo, and David
Opposed: Bob
Tanner Klimek awarded bid. Jo asked Klimek's to make sure to blow off the picnic areas at Toby's Park when done mowing to remove grass clippings and rocks.
- c) Dennis E. Oberloh reported on the findings of the 2020 audit reports. City audit completed on a regulatory basis requiring a gap of opinion. Dennis gave a clean unmodified opinion. Dennis does a cash basis audit and does not audit budget process of the city due to Forada's size. In his auditor's opinion, nothing negative found and clean letter with no problems found with city. City is sitting in good financial standings. Nothing comes to his attention that city is not following state law. Reviewed all the financial reports. Recommendation that city maintain a 100% fund balance and Forada exceeds that. Motion to approve audit and journal entry approval made by Jo, 2nd by Mitch. All in favor. Council accepted the audit.
- d) David will attend the local weed inspector's training session on March 17th.
- e) Resolution 05-21 Finding of Facts Variance for Critz Properties was read aloud by David. Motion to approve as read made by Scott, 2nd by Bob. 4 in Favor Abstained: Mitch.
- f) Motion made by Jo and 2nd by Bob to renew CD's 72345 and 72344. Renewal date is 3/25/2021.
- g) David and Bob will review information for the DNR grant for playground. Jo will forward more info on equipment she found online to David in an email. Scott will put up price for removal of existing equipment.

- h) Council reviewed the Douglas County Assessors summary of the 2021 assessment for taxes payable in 2022 for Forada findings. Report showed 5 residential houses were sold.
- i) Concerns were addressed regarding Kevin Lopez's property and the accumulation of broken-down cars. Council requests a letter be sent to have this addressed per Ordinance 60 and being a nuisance. Jo will issue a letter to Kevin and Dian, who is the property owner.
- j) Kluver Addition Road manholes were brought up by Bob and being a safety issue. Scott stated it's been a problem for years and the area between ponds would need to be dug out and built back up. Council discussed that section of road should not have been tarred due to all the heaving each year. Scott stated he will talk to Riley's Construction about it.

VII. Fire Dept. Business & Bills: Stephen Van Luik, Fire Chief

Stephen requested Jo not bill Hudson or Lake Mary Townships until June. They seem to be getting billed earlier each year. Jo stated Lake Mary requested to be billed earlier and only requested later billing last year due to completion of a major project. Jo will note to bill Hudson in June for future billings. Hudson Township will be using the fire hall for their annual meeting to meet CoVid distancing guidelines. Fire department meeting will be rescheduled to Thursday. Fire department was awarded a CoVid grant. Stephen will be ordering approved grant items.

Scott motioned to pay bills, 2nd by Bob. All in favor.

VIII. First Responder Business & Bills: Judy Powers, President

In process of looking at outsourcing EMR training elsewhere. They would still maintain some with North Ambulance.

No bills.

IX. City Bills:

Motion to pay submitted bills made by Bob, 2nd by Mitch. All in favor.

X. Adjournment

Motioned to adjourn meeting made by Jo, 2nd by Scott. All in favor.

David Reller adjourned the meeting at 8:23 p.m.

Minutes submitted by:

City Clerk/Treasurer

Mayor